## CHARTER SCHOOL OPERATING AGREEMENT

This Charter School Operating Agreement, hereinafter referred to hereinafter referred to as the "Agreement" or "Contract" is made and entered into effective this 24th day of February 2021, by and between NEW LEAF ORGANIZATION INC., an Indiana non-profit corporation having a principal address of 690 S. Tiffin Street, Port Clinton, OH 43452 ("NLO"), and BUCKEYE COMMUNITY SCHOOL-LONDON, an Ohio non-profit corporation having a principal address at 177 West High Street London, Ohio 43140 (the "BOARD").

## **RECITALS**

The Board desires to open a charter school in London, Ohio.

Pursuant to Chapter 3314 of the Ohio Revised Code (the "Code"), the BOARD has been or soon will be granted a charter (the "Charter") by St. Aloysius (the "Authorizer") to organize and operate a charter school (known as "Community Schools" in Ohio), with Authorizer as the authorizing body.

The Charter and the Code provide a fixed fee per student to educate students, but no separate funding for facilities and equipment to open a school.

The BOARD does not have the financial resources to hire and train personnel, purchase furniture, equipment, software and materials, and perform other actions necessary to properly open, run and maintain a charter school.

NLO has the experience and financial resources necessary to open and operate a charter school.

The BOARD and NLO desire to create an enduring educational alliance, whereby the BOARD and NLO will work cooperatively to promote educational excellence and innovation, based on NLO'S school design, comprehensive educational program and management principles.

In order to facilitate the organization and implementation of an innovative educational program at the Charter School, the parties desire to establish this arrangement for the management and operation of the Charter School.

Therefore, for good and valuable consideration, the receipt of which is hereby acknowledged, it is mutually agreed as follows:

#### ARTICLE I

## CONTRACTING RELATIONSHIP

- A. <u>Authority.</u> The BOARD represents that it is authorized by law to contract with a private entity and for that entity to provide educational management services. The BOARD further represents that it has been granted the Charter by Authorizer to organize and operate the Charter School. The BOARD is therefore authorized by the Authorizer to supervise and control the Charter School and is invested with all powers necessary or desirable for carrying out the educational program contemplated by the Charter.
- B. <u>Contract.</u> The BOARD hereby contracts with NLO, to the extent permitted by law, to provide all charter school management services on the terms and conditions set forth in this Agreement, including without limitation the administration and supervision of the personnel, materials, equipment, and facilities necessary for the provision of educational services to students, and the management, operation and maintenance of the Charter School in accordance with the Charter School mission, educational goals, curriculum, methods of pupil assessment, admission policy and criteria, school calendar and school day schedule, age and grade range of pupils to be enrolled, educational goals, and method to be used to monitor compliance with performance of targeted educational outcomes, all as adopted by the BOARD and included in the Charter between the BOARD and Authorizer.
- C. <u>Access to Educational Records</u>. The BOARD states that the employees of NLO have a legitimate educational interest in the educational records of the Charter School and grants to NLO's employees access to educational records under 20 U.S.C. § 1232g, the Family Rights and Privacy Act ("FERPA").
- D. <u>Status of the Parties.</u> NLO is a non-profit corporation organized under the laws of Indiana, and is not in any way affiliated with the BOARD. The BOARD is a non-profit corporation organized under the laws of the State of Ohio and is not in any way affiliated with NLO. The parties to this Agreement intend that the relationship created by this Agreement is that of an independent contractor and not employer-employee. The relationship between NLO and the BOARD is based solely on the terms of this Agreement, and the terms of any other written agreements that may now or hereafter be executed between NLO and the BOARD.

## ARTICLE II

### **TERM**

This Agreement shall be effective as of the date set forth above and, unless earlier terminated for good cause pursuant to the provisions of this Agreement, shall continue until termination or expiration without renewal of the Charter. This Agreement shall be automatically extended for the duration of any extension or renewal of the Charter, provided that NLO is in compliance with this Agreement. It is the intention of the parties hereto that this Agreement shall be a single, uninterrupted contract that operates without expiration for both the original and each and every automatically extended term.

### ARTICLE III

## **OBLIGATIONS OF NLO**

- A. Responsibility. NLO shall be responsible and accountable to the BOARD for the administration, operation and performance of the Charter School in accordance with the Charter and this Agreement. NLO's responsibility, as set forth in this Agreement, is expressly limited by: (i) the Charter School's Budget, which is to be submitted and approved by the BOARD as provided in this Agreement, and (ii) the availability of governmental funding, whether state, city or federal, to pay for said services. Neither NLO nor the BOARD shall be required to expend funds on services in excess of the amount described in the Charter School Budget.
- B. Development of the Charter School. NLO shall provide customary charter school development services (the "Development Services"), including without limitation, assistance with the charter school application process, negotiations with the Authorizer and the charter appellate process if necessary; development and opening of the Charter School Facility; development of a curriculum; development of a school operations plan; identification of furniture, fixtures, equipment and supplies; arrangement of transportation and food services as necessary; conduct of other procurement activities as necessary to start up the Charter School; preparation of specifications for technology and related services; recruitment, selection and pre service training of school personnel; pre-opening recruitment of students; and identification of business systems for Charter School accounting needs. Development Services end two weeks prior to the opening of school for students.
- C. <u>Educational Program.</u> NLO agrees to implement the educational goals and programs set forth in the Charter (the "Educational Program"). The parties hereto acknowledge that an essential principle of the Educational Program is its flexibility, adaptability and capacity to change in the interest of continuous improvement, effectiveness, and efficiency, and that the BOARD and NLO are interested in results and not in inflexible prescriptions. In the event NLO determines that it is necessary to modify the Educational Program, NLO shall inform the BOARD of the proposed changes and obtain BOARD approval, which shall not be unreasonably withheld, and if required under the Charter, approval of the Authorizer. Not less than semi-annually, and otherwise as reasonably requested, NLO will provide the BOARD with updated reports on progress towards implementing each of the Charter School's educational goals in the Educational Program. Notwithstanding anything to the contrary herein, the BOARD shall have the reasonable right with a majority vote of said BOARD to require that NLO discontinue elements of the Educational Program being used by NLO at the Charter School.
- D. <u>Charter School Facility.</u> NLO will assist the BOARD in locating a facility suitable for the operation of the Charter School (the "Charter School Facility"). The Charter School Facility shall be subject to BOARD approval, which approval shall not be unreasonably withheld. The Charter School Facility shall meet the requirements of all federal, state and local laws and regulations for the operation of the Charter School and shall be suitable for the maximum number of students approved by the Authorizer in the Charter or such lesser number of students as may be recommended by NLO and approved by the BOARD, which approval shall not be unreasonably withheld. Unless approved by the BOARD, the Charter

School Facility shall during the term of this Agreement only be used to carry out the terms and conditions of the Charter and for educational and ancillary purposes not inconsistent with the Charter, such as a before school and after school childcare program. The BOARD and NLO shall consult with one another prior to making or accepting any material modification to the Charter School Facility, or any amendment or modification to the terms and conditions of any lease between the BOARD and a third party landlord or any purchase and sale agreement between the BOARD and a third-party Seller in connection with the Charter School Facility. The BOARD shall exercise good faith in acting upon the reasonable recommendations of NLO related to the Charter School Facility. NLO will review any lease for the Charter School Facility (the "Lease"). In connection with its duty to administer and operate the Charter School, NLO, on behalf of the BOARD agrees to operate in compliance with the Lease and to immediately notify the BOARD, in the event that NLO acts or fails to act in any manner which would result in a breach or default by the BOARD under the terms of the Lease.

E. <u>Purchases.</u> NLO shall assist the BOARD in identifying and procuring such suitable materials, furniture, fixtures, equipment and supplies as may be necessary to the operation of the Charter School. Purchases made by NLO with Revenues (as defined hereafter in Article V, Section A.), such as non-proprietary instructional and/or curriculum materials, books and supplies, and equipment will be the property of the BOARD. Property purchased by NLO with NLO Advances (as defined hereafter in Article V Section G.) will be NLO's Property; provided, however, that upon the repayment of NLO Advances used to purchase such property, any such property will become the BOARD's property. NLO agrees not to add any fees or charges to the purchase cost or lease cost of equipment, materials or supplies purchased or leased by NLO. In the event that NLO makes purchases on behalf of the BOARD with Revenues designated for such purpose in the annual Budget, NLO shall comply with all applicable laws and conduct the purchase as if the BOARD were making such purchases directly from a third party. All property purchased with Revenues in accordance with Board policy shall belong to the Board.

NLO may, at its discretion, finance purchases pursuant to an equipment lease and allow the Charter School to use such equipment. During the term of the equipment lease, title to the equipment would be held by the lessor. At the end of the term of any such equipment lease, such equipment shall, at the option of the Board after consultation with NLO, be (i) returned to the lessor, or (ii) if permitted by the terms of the applicable equipment lease, purchased with Revenues (as defined in Article V), in which case NLO agrees to transfer title to the purchased equipment to the BOARD.

NLO WILL MAKE REASONABLE COMMERCIAL EFFORTS TO PURCHASE EQUIPMENT, MATERIALS, AND SUPPLIES OF SUITABLE QUALITY AND APPROPRIATE FOR USE AT THE CHARTER SCHOOL. THE PRECEDING SENTENCE NOTWITHSTANDING, NLO MAKES NO EXPRESSED OR IMPLIED WARRANTIES AS TO ANY MATTER WHATSOEVER WITH REGARD TO ANY EQUIPMENT, MATERIALS OR SUPPLIES PURCHASED ON BEHALF OF OR FOR USE AT THE CHARTER SCHOOL, INCLUDING WITHOUT LIMITATION THE CONDITION OF ANY SUCH ITEM, ITS MERCHANTABILITY OR FITNESS FOR ANY PARTICULAR PURPOSE. NO DEFECT OR UNFITNESS OF ANY EQUIPMENT, MATERIALS OR SUPPLIES SHALL RELIEVE THE BOARD OF ITS OBLIGATIONS TO PAY FOR USE OF THE ITEM OR OF ANY OTHER OBLIGATION UNDER THIS AGREEMENT.

NOTWITHSTANDING THE FOREGOING, NLO WILL ENFORCE ANY EXISTING MANUFACTURER WARRANTIES ON ALL EQUIPMENT, MATERIALS OR SUPPLIES PURCHASED ON BEHALF OF OR FOR USE AT THE CHARTER SCHOOL.

F. Proprietary Rights/Confidentiality. The BOARD shall own all proprietary rights to curriculum or educational materials that are (i) directly developed and directly paid for by the BOARD, or (ii) developed by NLO or its employees at the Charter School at the direction of the BOARD with funds specifically dedicated by the Board for the development of such curriculum or materials. Except as otherwise provided herein, NLO shall own all copyright and other proprietary rights to all instructional materials, training materials, curriculum and lesson plans, and any other materials developed by NLO, its employees, agents or subcontractors, or by any individual working for or supervised by NLO which is developed during the routine performance of the individual's duties. NLO shall have the sole and exclusive right to license such materials. Nothing in this Section shall be construed to grant the BOARD proprietary rights over curriculum or educational materials that are part of the general curriculum development of NLO not directly ordered and paid for by the BOARD.

During the term of this Agreement, NLO and the BOARD may each disclose proprietary information to the other, including currently existing proprietary information and proprietary information created in the future. The receiving party shall use all such efforts as may be reasonably requested by the owner of such proprietary information so as not to disclose, publish, copy, transmit, modify, alter or utilize such proprietary information during the term of this Agreement or at any time after its termination or expiration other than to the extent reasonably necessary for implementation of this Agreement. Notwithstanding anything to the contrary herein, educational materials and teaching techniques used by or at the Charter School shall be subject to disclosure to the extent required by applicable state or federal law.

- G. <u>Subcontracts.</u> NLO reserves the right to subcontract any and all aspects of all services it agrees to provide to the Charter School, including, but not limited to building cleaning, security, and/ or food service. However, NLO shall not subcontract the management, oversight or operation of the teaching and instructional program, except as specifically permitted in this Agreement or with approval of the BOARD.
- H. <u>Place of Performance.</u> NLO reserves the right to perform functions other than instruction, such as purchasing, professional development and administrative functions, off-site, unless prohibited by state or local law.
- I. <u>Student Recruitment.</u> NLO and the BOARD shall be jointly responsible for the recruitment of students subject to agreement on general recruitment and admission policies. Students shall be selected in compliance with the procedures set forth in the Charter and state and federal law.
- J. <u>Due Process Hearings</u>. NLO shall assist the BOARD in the performance of the BOARD'S obligations to make available to students of the Charter School due process hearings regarding discipline, special education, confidentiality and access to records as required by the Charter and applicable state, federal and local laws, rules and regulations.

- K. <u>Grants.</u> NLO, with the prior approval of the BOARD, may apply for available grants in the name of the Charter School which will (A) provide additional funding to the Charter School, (B) aid the Charter School in fulfilling the terms of the Contract and/or (C) provide additional services and programs to the students. Prior to the application for any grant funds, the BOARD shall review and approve any grant application including any fees to be paid to NLO. Following the expenditure of said grant funds, NLO shall provide any information requested which bears upon an audit.
- L. <u>Rules and Procedures.</u> NLO shall recommend reasonable rules, regulations, policies and procedures applicable to the Charter School and is authorized and directed to enforce such rules, regulations, policies and procedures as may be adopted by the BOARD. The BOARD or the Authorizer may request that NLO propose such rules, regulations policies or procedures as either may deem desirable. Upon such BOARD or Authorizer request, NLO will prepare a recommendation and present the same for BOARD review and approval.
- M. <u>School Year and School Day.</u> The school year and the school day shall be as provided in the Charter submitted to and approved by Authorizer, as the same may be legally modified from time to time.
- N. <u>Pupil Performance Standards and Evaluation.</u> NLO shall implement pupil performance evaluations that permit evaluation of the educational progress of each Charter School student. NLO shall be responsible and accountable to the BOARD for evaluating the performance of students who attend the Charter School. At a minimum, NLO will utilize assessment strategies required by the Charter. The BOARD and NLO will cooperate in good faith to identify other measures of and goals for the Charter School students and Charter School performance, including but not limited to parent satisfaction.
- 0. Services to Disabled Students and Special Education. NLO shall provide special education services to students who attend the Charter School in conformity with the requirements of state and federal law and the Charter. NLO may subcontract as necessary and appropriate for the provision of special education services, subject to approval by the BOARD, which approval shall not be unreasonably withheld. Such services shall be provided in a manner that complies with local, state and federal laws and applicable regulations and policies. All Revenues provided by state, local or federal governments or any other source that are dedicated for the provision of special education services to eligible students shall be made available by the BOARD to NLO for the provision of such services.
- P. <u>Compliance with Charter and Applicable Laws.</u> NLO shall take those steps necessary to ensure that it complies with the Charter, and any laws, ordinances, rules and regulations applicable to NLO or its responsibilities with regard to the Charter School as set forth in this Agreement, unless such requirements are or have been waived. If NLO is notified by the state, by the Authorizer, or by any other governmental authority or by any other person or entity that NLO or the BOARD may be in violation of the Charter or any applicable laws, ordinances, rules and regulations, NLO shall timely notify the BOARD of the claimed violation and shall take steps to cure in a timely fashion any and all such violations which relate to responsibilities of NLO hereunder. Except in the event where the interests of NLO and the BOARD may be adverse to each other or an un-waived conflict exists,

NLO shall be responsible for procuring legal services on behalf of the Charter School as necessary to ensure compliance with laws, ordinances, rules and regulations applicable to the operation of the Charter School, including legal advice regarding proposed rules, regulations, policies and procedures for the Charter School.

- Q. <u>Unusual Events.</u> NLO agrees to timely notify the BOARD and/or Charter School administrator of any anticipated or known: (i) material health or safety issues, (ii) labor, employee or funding problems, or (iii) problems of any other type that could adversely affect the BOARD in complying with its responsibilities hereunder. NLO acknowledges that the Charter School has obtained tax exempt status under Section 501(c)(3) of the Internal Revenue Code of 1986
  - R. <u>Charter School Records.</u> NLO shall maintain financial, educational and student records pertaining to the Charter School in accordance with applicable law. All such records are the property of the BOARD, and are subject to the applicable provisions of state law. All Charter School records shall be physically or electronically available, upon request, at the Charter School. Except as prohibited under the Charter and applicable law, the Authorizer and the public shall, upon reasonable request, have access to the records of the Charter School.
  - S. <u>Board Meetings.</u> NLO shall be responsible for scheduling and preparing a proposed agenda for all required BOARD meetings. Otherwise, NLO shall be notified personally concerning any meetings of the BOARD whether regular, special, emergency, or committee meetings. NLO shall notice each meeting on the BOARD'S behalf in accordance with the requirements of the Charter and applicable state law. At least one NLO representative shall attend each meeting. The BOARD shall invite NLO personnel into any Executive Session of a meeting unless the topic therein is legal action against NLO. NLO shall work with legal counsel pursuant to Section P of this Article III, the Authorizer, and/or such other charter school resource agencies as may be available, to provide pertinent legislative and regulatory updates to the BOARD. NLO shall be responsible for preparing and maintaining the minutes of each meeting and presenting the same to the BOARD for approval at the next regularly scheduled meeting thereof.
  - T. <u>Before and After School Program.</u> The Charter and this Agreement do not obligate NLO to offer or operate a Before and After School Care Program and the BOARD assumes no responsibility for any such program offered at the Charter School. However, NLO or its sub-contractor may operate such a program in the Charter School Facility in accordance with local, state, and federal law provided that any net revenues from such Program are deposited into the Charter School Operating Account as hereafter defined.

#### ARTICLE IV

### OBLIGATIONS OF THE BOARD

A. <u>Good Faith Obligation</u>. The BOARD shall adopt reasonable fiscal and academic policies governing the operation of the Charter School. The BOARD shall consider all reasonable rules, regulations, policies and procedures as recommended by NLO and seek NLO'S input

in connection with any rules, regulations, policies and/or procedures proposed by the BOARD and/or the Authorizer. The BOARD shall exercise good faith in acting upon the recommendations of NLO in all matters covered by this Agreement, including but not limited to, NLO'S recommendations concerning additions and changes to policies, procedures, rules, regulations and budgets.

- B. <u>Assistance to NLO.</u> The BOARD shall cooperate with NLO in furnishing all information and submitting all forms and reports required in connection with the Charter or this Agreement, including providing timely notice of all BOARD meetings. The BOARD shall timely furnish NLO all information, documents and records necessary for NLO to properly perform its responsibilities under this Agreement.
- C. Compliance with Charter and Applicable Laws. The BOARD shall take those steps necessary to ensure that it complies with the Charter, and any laws, ordinances, rules and regulations applicable to the BOARD or its responsibilities with regard to the Charter School as set forth in this Agreement, unless such requirements are or have been waived. If the BOARD is notified by the state, by the Authorizer, or by any other governmental authority or by any other person or entity that the BOARD or NLO may be in violation of the Charter or any applicable laws, ordinances, rules and regulations, the BOARD shall timely notify NLO of the claimed violation and shall take steps to cure in a timely fashion any and all such violations which relate to responsibilities of the BOARD hereunder.
- D. <u>Treasurer.</u> As required by Ohio law, the BOARD shall engage a designated fiscal officer or Treasurer ("Treasurer") to oversee the Charter School Depository Account as hereafter defined.
- E. <u>Unusual Events.</u> The BOARD agrees to timely notify NLO of any anticipated or known: (i) material health or safety issues, (ii) labor, employee or funding problems, or (iii) problems of any other type that could adversely affect NLO in complying with its responsibilities hereunder.
- F. <u>Retained Authority.</u> The BOARD shall retain the authority to, after prior good faith consultation with NLO, make reasonable regulations relative to anything necessary for the proper establishment, maintenance, management and administration of the Charter School as required by state law.

### ARTICLE V

# FINANCIAL ARRANGEMENTS

- A. <u>Charter School Revenues.</u> Except as specifically excluded by the terms of this Agreement, the term "Revenues" shall include all funds received by or on behalf of the Charter School, including but not limited to:
  - 1. Qualified Revenue. "Qualified Revenue" shall mean all revenue received by the Charter School pursuant to Title 33 of the Ohio Revised Code and any other statute applicable to Community Schools as defined in the Code, including but not limited to,

- funding for regular public school students, special education funding, gifted and talented funding, funding for at risk students, and funding for students with limited English proficiency.
- 2. Grant Revenue. "Grant Revenue" shall mean all revenue received as a result of any application submitted by or on behalf of the Charter School or any funding agreement reached by or on behalf of the Charter School including but not limited to Title I and other Title Funds, National School Lunch Program, Medicaid, Start-Up Grant, and other grants for facilities, professional development, transportation, or other needs of the Charter School.
- 3. Non-Qualified Revenue. "Non-Qualified Revenue" shall mean charitable contributions, fees charged to students, as and to the extent permitted by law, proceeds from fundraisers, lunch revenue received from students who are not eligible for a free lunch, and any miscellaneous revenue received that is not Qualified Revenue or Grant Revenue.
- 4. Revenues. Qualified Revenue, Grant Revenue and Non-Qualified Revenue, may collectively be referred to throughout this Agreement as Revenues. NLO Advances as hereafter defined are not Revenues. Net Receipts from any Before and After School Care Program are not Revenue and shall be deposited directly into the Charter School Operating Account as hereafter defined.

## B. Budget

- 1. Projected Budget. NLO shall provide the BOARD with an annual projected Budget (the "Budget"). For the Charter School's first Fiscal Year, the Budget shall be submitted prior to the start of the Fiscal Year (July 1) with a final budget by September 1st. The Budget for each subsequent Fiscal Year shall be submitted to the BOARD prior to May 1st of the immediately preceding Fiscal Year. The Budget shall be consistent with the Charter, including without limitation the Charter School mission as set forth therein, and this Agreement.
- 2. Budget Detail. The Budget shall contain at a minimum the same revenue and expense line items required of NLO to comply with Auditor of State Bulletin 2004-009 at the end of each Fiscal Year, and other reasonable detail as determined by NLO with input from the BOARD. The Budget shall typically include projected expenses and costs reasonably associated with operating the Charter School and the NLO school design including, but not limited to: BOARD Expenses; the projected cost of services and education programs provided to the Charter School; leasehold and other lease or purchase costs incurred for the Charter School Facility; maintenance and repairs to the Charter School Facility and capital improvements, except as otherwise agreed upon; personnel salaries and benefits expenses; payroll processing expenses; supplies and furnishings necessary to operate the Charter School; all taxes of any kind that are assessed or imposed; insurance premiums and deductible payments; utilities; transportation expenses; food service expenses; professional fees; Development Allocation; general and administrative expenses including costs of

audits in connection with this Agreement; financial service supervision; Indirect Cost Allocation; promissory note payments, if any; repayment of NLO Advances, if any; and other costs and expenses connected to operating the Charter School.

- 3. Approval. The Budget shall be prepared by NLO and submitted to the BOARD for approval, which approval shall not be unreasonably withheld or delayed. The BOARD shall notify NLO in writing that it approves or disapproves the annual Budget within thirty (30) days of submission by NLO. If the BOARD provides written notification to NLO within thirty (30) days that it does not approve the annual Budget as submitted, the BOARD shall identify specific reasons therefore and continue to deposit the Revenues into the Charter School Operating Account pursuant to its obligations under Article V, Section G of this Agreement. In such event, NLO shall work with the BOARD to make revisions to the annual Budget, which revisions shall be subject to BOARD approval pursuant to the procedure set forth in this paragraph. NLO shall continue to operate the Charter School from the Revenues available without an annual Budget and continue to fulfill its obligations under this Agreement, the Charter and applicable law. The annual Budget may be amended from time to time as deemed necessary by NLO and the BOARD, including without limitation in the event actual enrollment or funding materially varies from projected enrollment for the Fiscal Year. Each such amendment shall be submitted by NLO and approved by the BOARD pursuant to the procedure set forth in this paragraph.
- C. <u>Financial Reporting.</u> NLO shall provide the BOARD with:
  - 1. The projected annual Budget as required by the terms of this Agreement.
  - 2. Monthly financial statements of all Revenues received, and of all expenditures for services and or expenses rendered to or incurred on behalf of the Charter School prepared by NLO'S designated business manager in conformity with the Charter, Ohio law and any rules and regulations for the Auditor of State's office, whether incurred on-site or off-site. The Board agrees that its Treasurer may assist in the preparation of the Report.
  - 3. Such other information as may be reasonably requested by the BOARD to enable its (i) monitoring of NLO'S performance and the efficiency of NLO'S operation of the Charter School, or (ii) furnishing of reports and information which the BOARD is required to provide pursuant to its Charter or applicable law.

On or before October 15 of each year, NLO shall account for all Qualified Revenue received and shall provide to the BOARD a calculation of the Indirect Cost Allocation for the immediately preceding Fiscal Year. Any shortfall of Indirect Cost Allocation shall be immediately paid to NLO. Any overpayment of the Indirect Cost Allocation for the immediately preceding Fiscal Year shall be applied first to payment of any outstanding NLO Operating Advances, next to pre-payment of the Development Allocation expense and last to the Indirect Cost Allocation due for the then current Fiscal Year.

- D. Access to Records. NLO shall create and keep accurate financial records pertaining to its operation of the Charter School in accordance with the Charter and state and federal law including Auditor of State Bulletin 2004-009, together with all Charter School financial records prepared by or in possession of NLO, and shall retain all of the said records for a period of five (5) years from the close of the Fiscal Year to which such books, accounts, and records relate, or such longer period as may be required by law. NLO and the BOARD shall maintain the proper confidentiality of personnel, students, and other records as required by law.
- E. <u>Annual Audit.</u> The Auditor of State's Office shall conduct an annual audit of the Charter School in accordance with the Charter. Subject to applicable law, finance and other records of NLO directly related to the Charter School will be made available to the Auditor of State and the Charter School's Treasurer. NLO will cooperate in the annual audit of the Charter School Operating Account as required by Auditor of State Bulletin 2004-009.
- F. Charter School Depository Account. Except as herein after provided, all Revenues received shall be immediately deposited in the depository account established by the BOARD for the benefit of the Charter School (the "Charter School Depository Account") in a financial institution mutually acceptable to the BOARD and NLO. The signatories on the Charter School Depository Account shall be not more than two designated BOARD members or designated BOARD employees. Interest income earned on the Charter School Depository Account shall accrue to the BOARD. Except as otherwise provided herein, Revenues on deposit in the Charter School Depository Account shall be applied and allocated within three (3) business days of receipt thereof in the following manner and order of priority:
  - 1. The BOARD shall pay for such expenses as it may incur from time to time as a result of entering into the Charter and this Agreement ("BOARD Expenses"), but shall not incur third-party costs or expenses for services which are the responsibility of NLO pursuant to this Agreement without first consulting with NLO and then only if NLO is unable or unwilling to provide said services. BOARD Expenses shall be provided for in the Charter School's annual Budget. The Board shall be responsible for paying fees to its Authorizer pursuant to the Charter plus its own directors and officers insurance, Charter School Facility Payments, the Board's other contractual obligations, if any, and its own legal, accounting, auditing and professional fees. The Board shall not make capital expenditures for the Charter School Facility without the prior approval of NLO. NLO acknowledges that pursuant to Ohio law, NLO'S State Teachers Retirement System (" STRS") and State Employees Retirement System (" SERS") contributions on behalf of the NLO employees employed at the Charter School will be withheld from Qualified Revenues by the State of Ohio before Qualified Revenues are deposited into the Charter School Depository Account. As used in this Agreement, the term "Fiscal Year" shall mean the annual period beginning on July 1 and ending on the next succeeding June 30.
  - 2. Grant Revenue shall be transferred to the Charter School Operating Account upon a reimbursement basis and, unless otherwise authorized by the BOARD, payment

- to NLO shall occur within three (3) days following approval of invoices submitted by NLO to the BOARD or its Treasurer certifying that the services provided or items purchased for which reimbursement is sought—were done in accordance with the terms and conditions of the grant or any related State or Federal laws or regulations.
- 3. Non-Qualified Revenue shall be transferred to the Charter School Operating Account within three (3) days of receipt unless restrictions imposed by the donor require otherwise.
- G. Operating Allocation and Expenses. Except as otherwise provided herein, the BOARD shall cause the Revenues to be deposited within three (3) business days of receipt thereof into a Charter School Operating Account established and owned by NLO (the "Charter School Operating Account"). The balance of all Revenues transferred to the Charter School Operating Account shall be retained by NLO as its gross operating allocation (the "Operating Allocation"). NLO will pay from the Operating Allocation the Operating Expenses of the Charter School. As used in this Agreement, the term "Operating Expenses" shall mean the current expenses of operating the Charter School, including, without limiting the generality of the foregoing: payroll processing expenses; personnel salaries and benefits expenses; cost of assessment materials; cost of furniture, fixtures, equipment, technology, textbooks and other materials and supplies, including equipment lease expenses incurred by NLO in connection with the Charter School; insurance premiums and deductible payments other than for insurance maintained by the Board pursuant to the Charter; costs for public utility services; transportation expenses; food service expenses; custodial expenses; expenses for maintenance and repair of grounds and buildings; marketing expenses; legal fees; Development Allocation, Indirect Cost Allocation; and other items reflected in the annual Budget including but not limited to the expenses incurred by NLO from time to time hereafter in connection with moving the Charter School to a new school facility. " Operating Expenses" shall not include BOARD Expenses, the Charter School Facility Lease Payments, or other payments related to contracts entered into by the BOARD. NLO shall be entitled to retain as compensation for services rendered pursuant to this Agreement the difference, if any, between the amount of the Charter School's Revenues for each Fiscal Year less any Non-Qualified Revenue and restricted Grant Revenue, the source of which prohibits the use of said Non-Qualified Revenue and/or Grant Revenue to fund an NLO Surplus, as hereafter defined whether directly or indirectly, and the Operating Expenses of the Charter School for said Fiscal Year (the "NLO Surplus"). In the event that during any Fiscal Year Revenues are insufficient to pay all budgeted Operating Expenses of the Charter School, NLO shall provide such funds as may be necessary to pay such budgeted Operating Expenses as may remain due and owing (the "NLO Advances"); provided that the BOARD has acted diligently and reasonably to consider and approve any Budget amendments proposed by NLO pursuant to Article V, Sections B and J hereof. NLO Advances shall be deposited in the Charter School Operating Account and such Advances represent an intra-company loan at NLO and not a debt of the BOARD, except as otherwise provided herein. NLO agrees not to charge any interest on NLO Advances repaid in the same Fiscal Year. Simple interest at the rate of Ten Percent (10%) or such lower rate that NLO may determine, shall be calculated and added to NLO Advances outstanding at the end of the Fiscal Year. NLO Advances shall be included in the financial statements and the Budget prepared for the BOARD.

- Development Allocation. The BOARD hereby expressly agrees that NLO shall be entitled to allocate a portion of the Operating Allocation to the payment to NLO of a Development Allocation for the performance of Development Services hereunder (the "Development Allocation"). The Development Allocation shall be an Operating Expense of the Charter School included in the annual Budget. Commencing September 1 of the first year of operation of the Charter School and each Fiscal Year thereafter, the Development Allocation in the amount of Two Thousand Five Hundred and No/100 Dollars (\$2,500.00) shall be paid to NLO monthly; provided, however, that in the event the term of this Agreement extends beyond two hundred forty (240) months, all Development Allocation payments shall cease effective as of September 1 of the twenty-first (21st ) year of operation of the Charter School. At any time during the term of this Agreement, NLO, with the BOARD'S approval which shall not be unreasonably withheld, may elect to prepay the Development Allocation by allocating from the Operating Allocation a lump-sum amount equal to Two Thousand Five Hundred and 00/100 Dollars (\$2,500.00) multiplied by the difference between two hundred forty (240) and the number of monthly Development Allocation payments already made hereunder, discounted at a rate of ten and one-half percent (10.5%) per annum (the "Development Allocation Prepayment Amount").
- I. Indirect Cost Allocation. The BOARD hereby expressly agrees that NLO shall be entitled to allocate a portion of the Operating Allocation to the payment to NLO of an Indirect Cost Allocation for the performance of its responsibilities hereunder. The Indirect Cost Allocation shall be an Operating Expense of the Charter School included in the annual Budget. Commencing September 1 of the first year of operation of the Charter School and each Fiscal Year thereafter, the Indirect Cost Allocation shall be equal to thirteen percent (13%) of Qualified Revenues. The Indirect Cost Allocation shall be paid monthly, in an amount equal to one twelfth (1/12) of the annual budgeted amount, except for the first year of operation in which case the Indirect Cost Allocation shall be paid in an amount equal to one-tenth (1/10) of the annual budgeted amount.
- J. Availability of Funds. NLO shall only be required to perform its responsibilities in accordance with this Agreement to the extent that there are sufficient Revenues to provide the agreed level of services as provided for in the annual Budget. In the event Revenues are insufficient to provide the agreed level of services and subject to the termination rights provided in Article VII of this Agreement, NLO shall propose an amended annual Budget pursuant to the procedures set forth in Article V, Section B. Nothing in this Section shall be construed as to absolve NLO of its responsibility to fund NLO Advances pursuant to Article V, Section G hereof; provided that the BOARD has acted diligently and reasonably to consider and approve any Budget amendments proposed by NLO pursuant to Article V, Sections Band J hereof.
- K. Other Public Schools. The BOARD acknowledges that NLO may enter into similar operating agreements with other public charter entities. NLO shall maintain separate accounts for expenses incurred by and on behalf of the Charter School and other schools operated by NLO, and shall only charge the Charter School for expenses incurred by or on behalf of the Charter School. Notwithstanding anything to the contrary herein, in the event NLO incurs expenses that directly benefit multiple schools operated by NLO, such expenses may be pro-rated among such schools.

#### ARTICLE VI

### PERSONNEL & TRAINING

- A. Personnel Responsibility. NLO shall select and hire a qualified principal and other personnel to perform services at the Charter School. Personnel shall be employees of NLO, unless otherwise agreed upon by the BOARD and NLO. Notwithstanding anything to the contrary herein, the BOARD shall have the right to approve each principal hired by NLO, which approval shall not be unreasonably withheld or delayed. Any rejection of any principal must be for good cause, must be in writing, and shall enumerate specific reasons for the rejection. Failure of the BOARD to approve or reject the designee within ten (10) days of notice shall be deemed an acceptance of the designee by the BOARD. The BOARD and NLO shall be responsible for all compensation for their respective employees. The BOARD shall have the right, exercisable on a reasonable basis, in accordance with all applicable laws, and only upon a majority vote of said BOARD, to require that NLO remove or, at NLO'S option, transfer any employee working at the Charter School, which removal or transfer shall be effective at the end of ten (10) business days, unless otherwise agreed to by NLO and the BOARD. NLO shall have the responsibility and authority to determine staffing levels, and to select, evaluate, assign, discipline, transfer and terminate personnel consistent with applicable state and federal law, the Charter and this Agreement.
- B. Principals and Teachers. NLO shall provide a principal for the Charter School, subject to the review and approval of the BOARD as set forth in Article VI, Section A, above. NLO shall determine the number of teachers and the applicable grade levels and subjects required for the operation of the Charter School as set forth in this Agreement. NLO shall provide the Charter School with such teachers, qualified in the appropriate grade levels and subject areas, as are required to operate the Charter School. The curriculum taught by such teachers shall be consistent with the Educational Program approved by the BOARD. Such teachers may, at the discretion of NLO, work at the Charter School on a full or part-time basis. If assigned to the Charter School on a part-time basis, such teachers may also work at other schools managed or operated by NLO. Each teacher assigned to the Charter School shall hold a valid teaching certificate issued by the state board of education or be working toward such certification, as permitted by state law.
- C. Other Staff. NLO shall determine the number and the functions of other noninstructional staff required for the operation of the Charter School as set forth in this Agreement. NLO shall provide the Charter School with qualified staff to effectively operate the Charter School in accordance with this Agreement. Non-instructional staff may, at the discretion of NLO, work at the Charter School on a full or part time basis. If assigned to the Charter School on a part time basis, teachers and other staff members may also work at other schools managed or operated by NLO.
- D. <u>Professional Development.</u> NLO shall provide education in its methods, curriculum, program, and technology to all teaching personnel. Non-instructional personnel shall receive such professional development as NLO determines reasonable and necessary under the circumstances.

E. <u>Limitations on Discretion</u>. All decisions made by NLO, and any discretion exercised by NLO, in its decisions regarding staffing levels and its selection, evaluation, assignment, discipline, and transfer of personnel, shall be consistent with state and federal law, and consistent with the parameters adopted and included within the Charter and this Agreement.

## **ARTICLE VII**

## TERMINATION OF AGREEMENT

### A. <u>Termination</u>.

- By NLO. NLO may, at its option, terminate this Agreement prior to the end of the term specified in Article II in the event the BOARD fails to take reasonable steps to remedy a Material Event within forty five (45) days after written notice from NLO or such shorter period of time required by the Authorizer or the Charter. As used in this Section, a "Material Event" includes, but is not limited to: (i) NLO'S failure to receive for any reason, the contracted for revenues, compensation, or reimbursement as required by the terms of this Agreement; or (ii) the BOARD'S failure to adopt NLO's reasonable recommendations with respect to Charter School policies, rules and regulations, which failure has a material adverse effect on NLO'S ability to implement the Charter School design as set forth in the Charter or this Agreement; (iii) in the event the BOARD makes decisions regarding the personnel, Educational Program or Charter School Facility substantially inconsistent with the reasonable recommendations, mission, goals or objectives of NLO; or (iv) in the event that during any Fiscal Year, there is a reduction of more than ten percent (10%) twelve percent (12%) in the available combined federal and state funding for the Charter School on a per pupil basis in comparison to the funding that was available in the prior Fiscal Year; or (v) fraudulent misrepresentation or other willful misconduct by the BOARD that has a material adverse effect on the Charter School; or (vi) the insolvency or bankruptcy of the Charter School; (vii) the loss or suspension of the Charter; or (viii) the enactment, repeal, promulgation or withdrawal of the state charter law such that this Agreement or the operation of the Charter School in conformity with this Agreement or the BOARD'S Charter violates the law; or (ix) in the event of any material amendment or modification to the Charter; or (x) in the event the parties are unable to locate a suitable Charter School Facility adequate for the Educational Program and in full compliance with all applicable building and safety codes; or (xi) in the event that use of the Charter School Facility becomes impractical by reason of fire, flood or other act of God and an alternate suitable facility cannot be located.
- 2. By the BOARD. The BOARD may terminate this Agreement prior to the end of the term specified in Article II in the event that NLO shall fail to take reasonable steps to remedy a Material Event within forty five (45) days after written notice from the BOARD or such shorter period of time required by the Authorizer or the Charter. As used in this Section, a "Material Event" includes, but is not limited to: (i) fraudulent misrepresentation or other willful misconduct by NLO that has a material adverse effect on the Charter School; or (ii) the insolvency or bankruptcy of NLO; or (iii) the loss or suspension of the Charter; or (iv) the enactment, repeal, promulgation or withdrawal of the state charter law such that this Agreement or the operation of the

Charter School in conformity with this Agreement or the BOARD'S Charter violates the law; or (v) in the event the parties are unable to locate a suitable Charter School Facility adequate for the Educational Program and in full compliance with all applicable building and safety codes; or (vi) in the event that use of the Charter School Facility becomes impractical by reason of fire, flood or other act of God and an alternate suitable facility cannot be located; or (vii) in the event that NLO fails to remedy a material breach of its duties or obligations under this Agreement within three months, after written notice of the breach is delivered to NLO by the BOARD, or such shorter time required by the Authorizer.

# B. <u>Termination/Expiration</u>.

- 1. <u>Effective Date of Termination</u>. In the event this Agreement is terminated by either party prior to the end of the term specified in Article II, absent extraordinary circumstances, including without limitation the fraudulent misrepresentation or willful misconduct of either party and NLO' S failure to receive the contracted for revenues, compensation, or reimbursement as required by the terms of this Agreement, the termination will not become effective until the end of the academic year during which the notice of termination is delivered.
- 2. Personal Property. Upon termination or expiration of this Agreement, NLO shall have the right to: (i) remove equipment and other assets owned or leased by NLO; or (ii) require that the BOARD reimburse NLO for any equipment purchased by NLO with unreimbursed NLO Advances and used for purposes of the Charter School pursuant to Article III Section E; or (iii) require that the BOARD remit to NLO such amounts as may remain outstanding under any equipment lease entered into pursuant to Article III Section E, including without limitation any amounts due to exercise any option to purchase under any such lease and complete transfer of title to the BOARD. Equipment and other assets purchased with Revenues shall remain the property of the BOARD.
- 3. <u>Intellectual Property</u>. Except as otherwise prohibited by law, upon termination or expiration of this Agreement for any reason, each party shall, within fifteen (15) days of the effective date of such termination, return, or at the request of the other party destroy, all curricula, educational materials, and other intellectual property belonging to such other party; provided, however, that the BOARD may, if required by law to do so, maintain records of curriculum and other materials that are the intellectual property of NLO as long as such curriculum or materials are maintained solely as historical records and not for any other purpose.

The BOARD acknowledges that NLO owns title to the name "New Leaf Organization" and all intellectual property rights pertaining thereto. The BOARD acknowledges that, subject to the limited license granted herein, the copyright and title to the name "New Leaf Organization" and any trademarks or service marks relating thereto remain with NLO, and the BOARD may not assign or otherwise convey said license to any third party. The BOARD agrees that immediately

upon termination for any reason or expiration without renewal of this Agreement, the BOARD's license to use the name "NLO" shall immediately terminate.

- Payment. In the event that as a result of a delay in the disbursement of Revenues by 4. either the state and/or federal government or the BOARD, NLO has not received all of the Operating Allocation due to NLO for the academic year in which the termination is effective, the Board shall immediately upon termination of this Agreement, or as soon thereafter as such funds become available from the state and/or federal government, cause sufficient Revenues to be transferred to NLO to pay for all budgeted expenses of the Charter School through the date of termination, including without limitation the Indirect Cost Allocation, or if termination is effective at the end of the academic year, all Revenues received from the state and federal government for such academic year. In addition, in the event the Agreement is terminated by the BOARD for any reason other than (i) fraudulent misrepresentation or other willful misconduct by NLO that has a material adverse effect on the Charter School, or (ii) the loss or suspension of the Charter as a direct result of the acts or omissions of NLO, the BOARD shall immediately upon termination, remit to NLO a termination fee equal to any and all unreimbursed NLO Advances made during the term of this Agreement, minus the difference between the then current outstanding balance of NLO Advances less the then current balance of accumulated NLO Surplus, if any, which calculation shall be made on the basis of the audited annual financial statements prepared by NLO pursuant to this Agreement.
- C. <u>Transition.</u> In the event of termination of this Agreement for any reason by either party prior to the end of the Agreement 's term, NLO will, at no cost to NLO, provide the BOARD reasonable assistance for up to ninety (90) days to assist in the transition to another administrative or structural arrangement; provided, however, that NLO shall not be required to provide any assistance to another management company or service provider.
- D. <u>Cessation of Critical Services by NLO.</u> In the event that NLO stops providing, or gives notice of its intent to stop providing, prior to the end of the then current academic year such Critical Services under this Agreement that the Charter School could not reasonably operate in the absence of such services and provided that the cessation of such services is not as a result of the BOARD'S fraudulent misrepresentation, willful misconduct or failure to transfer funds from the Charter School Depository Account to the Charter School Operating Account pursuant to the terms hereof, then NLO agrees to do the following immediately:
  - 1. Assign to the Board the employment contracts for all personnel working at the Charter School to the extent that such personnel consent to such assignment;
  - 2. Offer to the Board for purchase all computers, software, office equipment, furniture and personal property ("School Equipment") owned by NLO and used in

operation of the Charter School at a price equal to the Remaining Cost Basis of the equipment. Upon the payment of the Remaining Cost Basis by the Board, NLO will transfer title to said property to the Board free and clear of all liens and encumbrances.

3. Assign to the Board any leases for School Equipment used in the operation of the Charter School to the extent such leases are assignable and subject to the consent of any third-party lessor.

"Critical Services" include but are not limited to the payment of teachers and staff or other services without which the Charter School could not educate students pursuant to the Charter. "Remaining Cost Basis" of such personal property shall be calculated based upon the straight line established by the following property classifications: computers and software, three

(3) years; furniture, fixtures and textbooks, five (5) years. Depreciation will begin on the date that each

### ARTICLE VIII

item of personal property was acquired by NLO.

#### INDEMNIFICATION

Each party hereto shall indemnify and hold harmless the other party, its officers, employees, agents and consultants from and against any and all actions, claims, suits, liabilities, proceedings, penalties, fines, costs, and expenses (including reasonable attorneys' fees at both the trial and appellate levels, including paralegal expenses) relating directly or indirectly to any breach of this Agreement or of the Charter or any violation of the state Charter law or any other applicable law by such indemnifying party, its officers, employees, agents and consultants, servants or subcontractors, as applicable. Such indemnification may be achieved by the purchase of general liability and property insurance policies, or by such other means as the parties may mutually agree.

### **ARTICLE IX**

# **INSURANCE**

A. <u>Insurance Coverage.</u> NLO shall maintain such errors and omissions and employment practices liability insurance (a "school leaders" policy), and comprehensive general liability insurance naming the Charter School, its Authorizer and the Authorizer's Board, Executive Director and employees as the insured or as an additional insured, in an amount not less than one million dollars (\$1,000,000.00) per occurrence and three million dollars (\$3,000,000.00) aggregate and excess umbrella liability insurance of not less than nine million dollars (\$9,000,000.00) per occurrence and nine million dollars (\$9,000,000.00) aggregate. Each such policy shall name the Charter School, its Authorizer, the Authorizer's Board, Executive Director, employees and Charter School Specialists as an insured or an additional insured and a certificate of insurance specifying same shall be provided by June 30, 2020. All such policies of insurance required to be maintained by NLO shall be by responsible companies of recognized standing authorized to do business in the jurisdiction where NLO is performing services and shall be written in standard form and shall provide that the policies shall not be cancelable except upon thirty (30) days written notice to the Charter

School. Upon the Charter School's request, NLO shall deliver to the Charter School a copy of such policies and other written confirmation acceptable to Charter School, together with evidence that the insurance premiums have been paid.

NLO shall assist the Board in complying with such additional insurance requirements as may be set forth in the Charter and the Lease. NLO shall provide proof of such insurance to the BOARD at the BOARD'S request. The BOARD and NLO shall be listed as named insureds on such policies. To the extent reasonably practicable, the parties shall cooperate with each other in providing such information and complying with such reporting requirements as may be required by any applicable insurer(s).

B. <u>Workers' Compensation Insurance</u>. Each party shall maintain workers ' compensation insurance as required by law, covering their respective employees.

### **ARTICLEX**

### WARRANTIES AND REPRESENTATIONS

- A. <u>BOARD Warranties and Representations</u>. The BOARD represents that it has the authority under law to execute, deliver and perform this Agreement and to incur the obligations provided for under this Agreement. The BOARD warrants that its actions have been duly and validly authorized and that it will adopt any and all resolutions or expenditure approvals required for execution of this Agreement.
- B. <u>NLO Warranties and Representations</u>. NLO warrants and represents that it is a corporation in good standing and is authorized to conduct business in the State of Ohio. NLO will comply with all registration and licensing requirements relating to conducting business under this Agreement. The BOARD agrees to assist NLO in applying for such licenses and permits and in obtaining such approvals and consents.
- C. <u>Mutual Warranties.</u> The BOARD and NLO mutually warrant to the other that there are no pending actions, claims, suits or proceedings, to its knowledge, threatened or reasonably anticipated against or affecting it which if adversely determined, would have a material adverse effect on its ability to perform under this Agreement.

### ARTICLE XI

### **MISCELLANEOUS**

- A. <u>Entire Agreement.</u> This Agreement represents the entire understanding and agreement between the parties with respect to the subject matter hereof, and supersedes all other negotiations, understandings, and representations (if any) made by and between such parties.
- B. <u>Force Majeure.</u> Notwithstanding any other sections of this Agreement, neither party shall be liable for any delay in performance or inability to perform due to acts of God or due to war, the COVID-19 pandemic or a similar pandemic, riot, embargo, fire, explosion, sabotage, flood, accident, labor strike, or other acts beyond its reasonable control; provided either party may terminate this Agreement in accordance with the termination provisions contained in this Agreement if sufficient grounds exist as provided in the Article governing termination.
- C. <u>Resolution of Disputes.</u> The parties agree that each will make every good faith effort to resolve any and all disputes under this Agreement amicably before taking any action under Article XI Section **D** below.

- D State Governing Law/Waiver of Jury Trial. The rights of all parties hereto shall be subject to the jurisdiction of and be construed according to the laws of the State of Ohio. NLO and the BOARD hereby waive the right to a jury trial in any action, proceeding or counterclaim brought by either NLO or the BOARD against the other.
- E. Official Notices. All notices and other communications required by the terms of this Agreement shall be in writing and sent to the parties hereto at the facsimile number or address set forth below. Notice may be given by (i) facsimile with written evidence of confirmed receipt by the receiving party of the entire notice, (ii) certified or registered mail, postage prepaid, return receipt requested, or (iii) personal delivery. Notice shall be deemed to have been given on the date of transmittal or personal delivery if given by facsimile or personal delivery, or upon the date of postmark if sent by certified or registered mail. Notices to the BOARD shall be sent to the current address of the then current BOARD President, with a copy to the then current BOARD attorney. The address of the parties hereto for the purposes aforesaid, inclusive of the address of the current BOARD President and BOARD attorney, are as follows:

Buckeye Community School-London 177 West High Street London, OH 43140 Attn: Pete Bartkowiak Telephone: 833-544-4227

With a copy to: Attn: Doug Bloom 24460 Aurora Road Cleveland, OH 44146 Telephone: 216-364-2600 Facsimile: 216-364-0507

Facsimile: 614-504-6423

New Leaf Organization, Inc. Attn: Chief Operations Officer 690 S. Tiffin Street Port Clinton, OH 43452 Telephone: 833-544-4227 Facsimile: 614-504-6423

With a copy to: Attn: Adam Schira

Telephone: 150 East Gay Street

**Suite 2400** 

Columbus, OH 43215 Phone: 614-744-2932 Facsimile: 844-670-6009

- F. <u>Assignment.</u> No party shall assign its rights or obligations hereunder without the prior written consent of the other party, which consent shall not be unreasonably withheld or delayed. NLO, however, may assign this Agreement to an entity wholly owned or controlled by NLO.
- G. <u>Amendment.</u> This Agreement shall not be altered, amended, modified or supplemented except by memorandum approved by the BOARD and signed by both the BOARD President and an authorized officer of NLO.
- H. <u>Waiver.</u> No waiver of any provisions of this Agreement shall be deemed or shall constitute a waiver of any other provision. Nor shall such waiver constitute a continuing waiver unless otherwise

expressly stated.

- I. <u>Cost and Expenses.</u> If any party commences an action against another party as a result of a breach or alleged breach of this Agreement, the prevailing party shall be entitled to have and recover from the losing party reasonable attorneys' fees and costs of suit.
- J. <u>Delegation of Authority.</u> Nothing in this Agreement shall be construed as delegating to NLO powers or authority of the BOARD that are not subject to delegation by the BOARD under state law and the Charter.
- K. <u>Compliance with Law.</u> The parties to this Agreement agree to comply with all applicable laws and regulations.
- L. <u>Compliance with Charter.</u> The parties to this Agreement agree to comply with the terms and conditions set forth in the Charter awarded to the BOARD.
- M. <u>Further Assurances</u>. The parties hereby agree from time to time to execute and deliver such further and other assurances, assignments and documents and do all matters and things which may be convenient or necessary to more effectively and completely carry out the intentions of this Agreement.
- N. <u>Interpretations</u>. This Agreement shall not be construed more strictly against one party than against the other merely because it may have been prepared by counsel for one of the parties, it being recognized that both parties have been represented by counsel in connection with the negotiation of the terms hereof and have contributed substantially and materially to its preparation.
- 0. <u>Time of the Essence.</u> Time of performance by either party of each and every provision or covenant herein contained is of the essence of this Agreement.

- P. <u>Binding Effect.</u> All of the terms and provisions of this Agreement, whether so expressed or not, shall be binding upon, inure to the benefit of, and be enforceable by the parties and their respective legal representatives, successors, and permitted assigns.
- Q. <u>Headings</u>. The headings contained in this Agreement are for convenience of reference only, and shall not limit or otherwise affect in any way the meaning or interpretation of this Agreement.
- R. <u>Severability</u>. If any part of this Agreement or any other agreement entered into pursuant hereto is contrary to, prohibited by or deemed invalid under applicable law or regulation, such provision shall be inapplicable and deemed omitted to the extent so contrary, prohibited or invalid, but the remainder hereof shall not be invalidated thereby and shall be given full force and effect so far as possible.
- S. <u>Survival</u>. All covenants, agreements, representations, and warranties made herein or otherwise made in writing by any party pursuant hereto shall survive the execution and delivery of this Agreement and the consummation of the transactions contemplated hereby.
- Third Parties. Nothing in this Agreement, whether express or implied, is intended to confer any rights or remedies on any person other than the parties hereto and their respective legal representatives, successors, and permitted assigns, nor is anything in this Agreement intended to relieve or discharge the obligation or liability of any third person to any party to this Agreement, nor shall any provision give any third person any right to subrogation or action over or against any party to this Agreement.
- U. <u>Counterparts.</u> This Agreement may be executed electronically or by facsimile and in any number of counterparts, each of which shall be deemed an original, and all of which together shall constitute one and the same instrument.

[Signatures on following page.]

IN WITNESS WHEREOF, the parties have executed this Agreement to be effective as of the day and date as set forth above.

# PROPOSED SCHOOLS

By: Buckeye Community School-London

its.\_

Date:

NEW LEAF ORGANIZATION INC.

Dy. Julie fel

Date: ブ/